



Boys and Girls Club of Diamond Valley & District

A good place to be

Diamond Valley Program Parent Guide

The Boys and Girls Club of Diamond Valley program is now in its fourth year and we are hoping to make this the best one yet. Children should expect to make friends, play games, do fun arts and crafts, and learn through exciting new experiences. This program like all Boys and Girls Club of Diamond Valley programs run on the four cornerstones of child development. Physical Activity, Health & Safety; Learning & Career Development; Leadership, Personal Growth & Empowerment; and Community service are the basis of all Boys and Girls Club Activities.

Hours of Operation

Monday through Thursday this program will run from the time the bell rings until 6pm on Fridays it will run after school until 5:30pm. The Turner Valley program will not run on half days or PD days instead programs will be run out of the Black Diamond location.

Child/Staff Ratio

We have 2 staff members each day and maintain a 1-15 ratio of staff to children.

First Aid

All staff members are required to have a current first aid certificate.

What to bring to Club?

Children must have indoor shoes at club in case of fire. Also please note that Boys and Girls Club spends an enormous amount of time outdoors it is important that your child dress appropriately for the weather conditions. Our policy is the same as the schools in the Foothills District and child will go outside until it reaches temperatures below -15 C.

Enrolment Requirements

Children must be in grades 1-6 attending Turner Valley School, have completed all registration forms and paid \$25 per child for registration, as well as, a \$200 volunteer requirement cheque per child post dated for June 18th 2010. This cheque is to help ensure we have help for fundraising efforts. Fundraising is the way we can keep costs affordable for everyone. If you choose to donate your cheque, please notify a staff member, and you will also receive a Charitable Donation receipt for your tax purposes.

NSF Cheques

NSF cheques will be charged an additional \$15 on top of the program fee to be paid in cash or a certified cheque.

Snacks

Boys and Girls Club program provides snacks daily. These snacks will be nutritious and are from at least two food groups. If your child has severe food allergies, we will accommodate for that allergy, but please notify us of any severe allergies.

Medication

Medications will not be given to children by staff with the exception of emergency medication, such as, epipens or inhalers.

Accident, Illness or Incident

Parents will be notified and appropriate follow up will be taken.

Discipline

This program will ensure a safe, happy and secure environment for all children through reasonable disciplinary practices which include:

- *Setting limits
- *Setting standards for behaviour
- *Providing explanations
- *Providing choices
- *Being firm but flexible
- *Anticipating the child's needs
- *Recognizing child differences in age, temperament and experience
- *Ignoring inappropriate behaviour where appropriate
- *Distracting and removing the child from the situation
- *As a last resort a short "Time Out" will be implemented
- *Behaviour contracts will be implemented for continuing problems

If we cannot resolve the conflict we will ask your advice and help in solving the problem. If your child is having difficulties with anyone or anything at the program, please let us know.

The Right to Refuse

The safety of all children in the program is our first priority. If we cannot cooperatively work out a solution for inappropriate behaviour that jeopardizes the safety of the children, or causes constant disruption of the class, that child may be asked to leave the program.

Confidentiality

This program is regulated under F.O.I.P. Legislation (Freedom of Information Plan). All staff and volunteers must treat student and family information as confidential.

Dates to Remember

September 14- First Day of Club.

September 25- PD day in Black Diamond- Open in B.D.

October 12- Club Closed –Thanksgiving

October 24- Dinner Gala (get your tickets) it's a blast

October 26&27- PD days in Black Diamond

November 11- Club Closed- Remembrance Day

November 20- Club Closed- Lieu Day –Open in B.D.

November 30- Club Closed- System Learning Day-Open in B.D.

December 21-Jan 4- Club Closed –Christmas Vacation

December 21 and 22- Casino- Need Volunteers

January 4- First day back to club

February 15-19- Club Closed- Teachers Convention Camps –TBA

February 16-19- Club open in B.D.

March 19- PD day –Open in B.D.

April 2-9- Club Closed –Easter Break

April 5-9- Spring Camp in Black Diamond

May 19-22- All club programs closed for training

May 24- Club Closed- Victoria Day

June 11- PD day in Black Diamond

June 18- Last day of club.

Please note that changes and additions will arise during the school year.

Contact information

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